# Trello

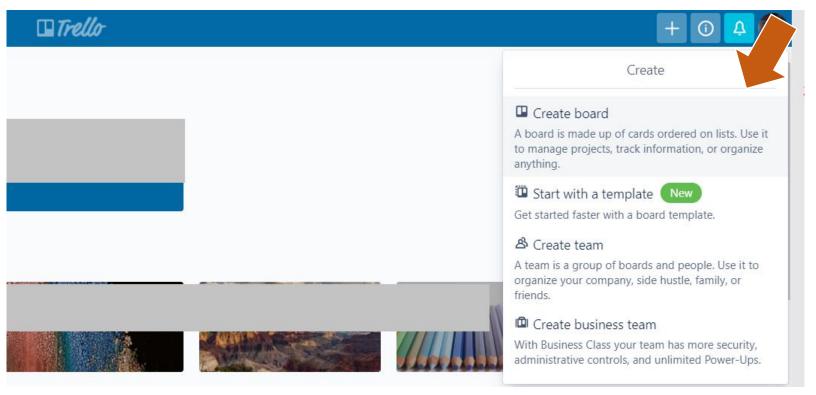
Telemetry

### Trello and Atlassian

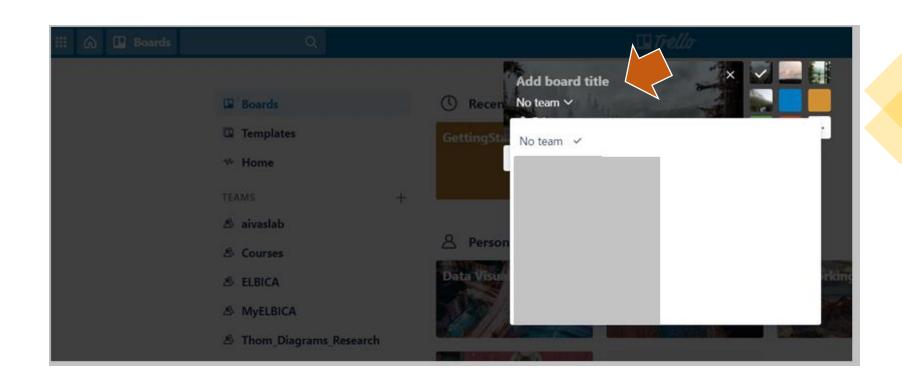
- Once you create your account, DO NOT provide: your full name, job title, department, and organization.
- Be careful while choosing your public name!!!

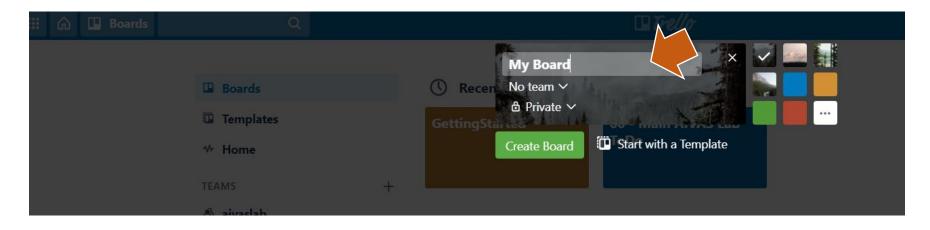
# Trello

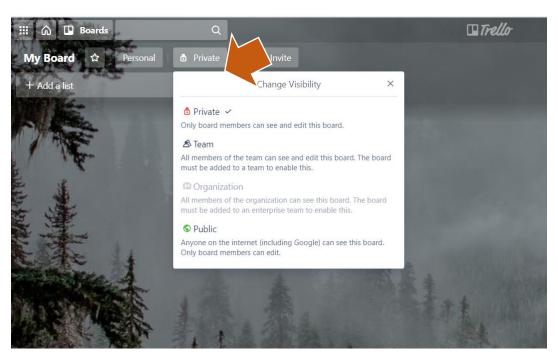
- On Trello, you can create a board and set its visibility to either private or public.
- Another option is to create a team and then establish the visibility of the board to the team.



To create a board, you need to choose a title (here, I am using "My Board") and if it is going to be private or shared with a team. Choose Private.

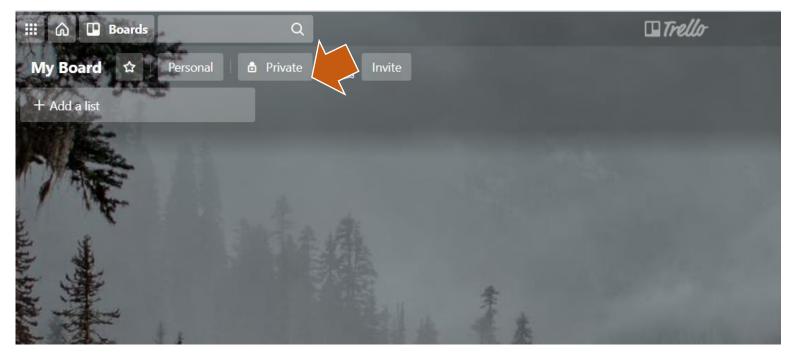






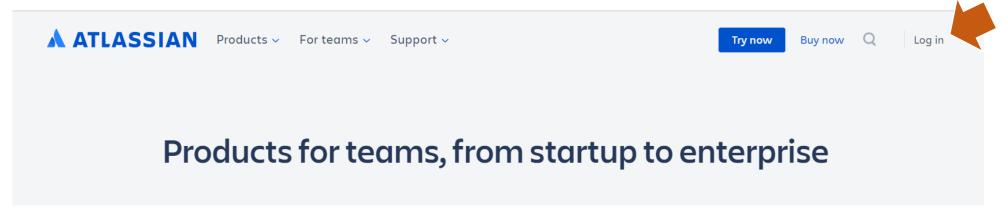
• Now that you have your board, it is time to set its visibility.

Public NEVER!!!!



# Trello is owned by Atlassian

• To set additional privacy options, log in to Atlassian's webpage, and set additional configurations.



Go to "Manage Profile"



# Visibility Options

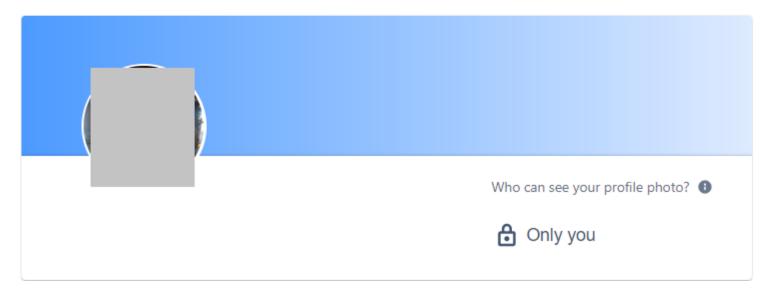
Profile photo: change to "Only you"

### **Profile and visibility**

Manage your personal information, and control which information other people see and apps may access.

Learn more about your profile and visibility or view our privacy policy.

#### Profile photo and header image



#### About you

Full name Who can see this? Anyone Anyone Job title Anyone Your job title Department Anyone Your department Organization Anyone Your organization Based in Only you Your location Local time Only you ~

 Change "Based in" and "Local time" to "Only you"

## Additional Resources

- Inviting people to your board by using a shareable link
- Changing the visibility of a board to public, private, or team